



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

## Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



बिहार सरकार

1<sup>st</sup> Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax: +91-612-250 4960, Website:www.brplp.in

Ref: BRLPS/Estt-HR/1477/18/3786

Date: 7/01/19

To

All District Project Managers

**Subject: Vacancies to be filled through Internal Selection.**

The Project intends to recruit against the following positions through the process of Internal Selection keeping in view the current requirements and existing vacancies:

Sl.	Position	Vacancy for Internal Selection	Category Break-up					
			UR	BC	BCW	EBC	SC	ST
1	AFM	1	0	0	0	1	0	0
2	DPM	3	1 PH	0	0	1	0	1
3	Manager IBCB	5	1 PH	0	1	0	3	0
4	Manager MF	6	0	0	1	1	4 (1 PH)	0
5	Manager Communication	8	0	0	1	2	5 (1 PH)	0
6	Manager CF	4	0	0	1	0	3 (1 PH)	0
7	Manager LH Farm	9	0	1	1	1	6 (1 PH)	0
8	Finance Manager	4	1 PH	0	0	0	3	0
9	Manager H&N	4	0	1	0	0	3 (1 PH)	0
10	Manager HR & A	8	0	0	1	2	5 (1 PH)	0
11	Manager Jobs	5	0	0	1	1	3 (1 PH)	0
12	Manager Livestock	13	2	2	1	4	4	0
13	Manager M & E	3	0	1	0	0	1 (PH)	1
14	Manager Non-Farm & ME	13	3	2	1	4	3	0
15	Manager SD	8	0	1	0	4 (1 PH)	2	1
16	Procurement Manager	5	1 PH	1	0	0	3	0
17	BPM	24	10	3	1	2	6 (1 PH)	2 (1 PH)
18	TO	22	5 (2 PH)	0	0	7 (1 PH)	9 (1 PH)	1
19	Project Associate	5	3	0	1 PH	0	1	0
20	Accountant (State Level)	1	1	0	0	0	0	0
21	OA (State Level)	2	0	0	0	0	2	0
22	Area Coordinator	474	225 (9 PH)	47 (1 PH)	16	92 (8 PH)	89 (8 PH)	5
23	Accountant (BPIU)	167	81 (9 PH)	16 (1 PH)	2	17	47 (1 PH)	4 (1 PH)
Total		794						

These vacancies would be filled up by selecting suitable candidates from existing working employees in light of the following approved policy of BRLPS:

1. To be eligible for any vacancy, candidates must fulfill the minimum educational qualification applicable to specific position one is applying for and requisite experience as mentioned below. Position wise required minimum educational qualification is as under:

Sl.	Position	Required Minimum Educational Qualification
1	AFM	Chartered Accountant/Cost Accountant/MBA-Finance Or Cost Accountant-Inter/Chartered Accountant-Inter
2	DPM & Manager-IBCB	PG degree/diploma in management/social work/rural development /rural management/ agriculture and allied
3	FM	CA/ CA (inter)/ICWAI/ ICWAI (inter)/MBA (finance) /PG degree in commerce
4	Manager LH Farm	PG degree/diploma in rural management/agri-business management/agriculture and allied Or Graduate degree in Agriculture and allied
5	Manager Livestock	PG degree/diploma in rural management/agri-business management Or Post graduate in veterinary science/animal husbandry/dairy technology/fishery Or Graduate degree in veterinary science/animal husbandry/dairy technology/fishery
6	Manager Non Farm & ME	PG degree/diploma in rural management/agri-business management/rural development/ agriculture and allied Or Graduate degree in Agriculture and allied
7	Manager CF & Accountant (State/District/Block)	Graduate Degree in Commerce
8	Procurement Manager	PG degree/diploma in social work, rural development, management, agriculture and allied Or PG degree in commerce/economics/ ICWA /CA (inter)
9	Manager- Communication/ H&N/HR&A/ Jobs/MF/M&E/ SD, TO, BPM, Project Associate & OA (State level)	Graduate in any discipline
10	Area Coordinator	Graduate with age limit as on 21.01.19 (General Male-37 yrs, Female UR/BC/EBC- 40 yrs, Male BC/EBC- 40 yrs, Male & Female SC/ST- 42 yrs)

2. **Requisite Experience:** Employees who have at least 2 years of experience on a position continuously in BRLPS may apply for a position one pay scale above and those who have at least 3 years of experience on a position continuously in BRLPS may apply for the position up to two pay scales above to what one is getting currently.

Young Professionals having at least 2 years of experience in BRLPS may apply for the position of Thematic Managers and those who have 3 years of experience in BRLPS may apply for the position of Thematic Manager/District Project Manager.

Young Professionals who have separated from the organization on completion of 5 years of continuous service in BRLPS are also eligible to participate in the Internal Selection process for once if they fulfill the eligibility criteria of the position applied for. This is only one time relaxation.

However, a candidate may apply for a maximum of 4 (Four) positions. Assuming that an employee has 3 or 2 years of continuous BRLPS experience on a position; a matrix has been prepared for their reference. Every completed year of service on a position in BRLPS will be considered as 1 year of experience in BRLPS. Fraction in the length of service will not be considered for eligibility to apply. Ready reference matrix is as under:

Sl.	Position to be applied for	No of Position available for internal Selection	Salary Range	Salary Range (Level)	Eligible Salary Range (Level) for applying to the position mentioned in Column B	Position Eligible to apply for Internal Selection against the position mentioned in Column B
A	B	C	D	E	F	G
1	District Project Manager	3	27000-48100	10	9,8	PM, AFM, PO, Manager IBCB, YP
2	Assistant Finance Manager	1	25900-38200	9	8,7	Manager IBCB, Manager, CE-WFPC, BPM, YP
3	Manager IBCB	5	19600-28800	8	7,6	Manager, BPM, LHS, TO, YP
4	Manager Micro Finance	6	18700-27500	7	6,5	LHS, TO, SA,YP
5	Manager Communication	8	18700-27500	7	6,5	LHS, TO, SA,YP
6	Manager Community Finance	4	18700-27500	7	6,5	LHS, TO, SA,YP,
7	Manager LH Farm	9	18700-27500	7	6,5	LHS, TO, SA,YP
8	Finance Manager	4	18700-27500	7	6,5	LHS, TO, SA,YP
9	Manager Health And Nutrition	4	18700-27500	7	6,5	LHS, TO, SA,YP
10	Manager HR & Admin	8	18700-27500	7	6,5	LHS, TO, SA,YP,
11	Manager Jobs	5	18700-27500	7	6,5	LHS, TO, SA,YP
12	Manager Livestock	13	18700-27500	7	6,5	LHS, TO, SA,YP
13	Manager M & E	3	18700-27500	7	6,5	LHS, TO, SA,YP,
14	Manager Non Farm	13	18700-27500	7	6,5	LHS, TO, SA,YP
15	Manager Social Development	8	18700-27500	7	6,5	LHS, TO, SA,YP
16	Procurement Manager	5	18700-27500	7	6,5	LHS, TO, SA,YP
17	CE-WFPC	0	18700-27500	7		
18	Block Project Manager	24	18700-27500	7	6,5	LHS, TO, SA,YP,AC
19	Livelihood Specialist	0	16400-24000	6		
20	Training Officer	22	16400-24000	6	5,4	SA, PA, IT Asso., DA, Acct. (State), Cashier, AC
21	System Analyst	0	15100-24300	5		
22	Project Associate	5	11900-19100	4	3,2	OA(State), Store Keeper, Logistic Asst., Steno Cum PA, DTP, AC, Acct. (DPCU & BPIU)
23	IT Associates	0	11900-19100	4		
24	Data Administrator	0	11900-19100	4		
25	Accountant (State)	1	11900-19100	4	3,2	OA(State), Store Keeper, Logistic Asst., Steno Cum PA, DTP, AC, Acct. (DPCU & BPIU)
26	Cashier	0	11900-19100	4		
27	Office Assistant (State)	2	10400-16600	3	2,1	AC, Acct. (DPCU and BPIU), CC, OA (DPCU& BPIU)
28	Store Keeper	0	10400-16600	3		
29	Logistic Assistant	0	10400-16600	3		
30	PA Cum Steno	0	10400-16600	3		
31	DTP	0	10400-16600	3		
32	Area Coordinator	474	10100-15400	2	1	OA (DPCU and BPIU), CC
33	Accountant (DPCU& BPIU)	167	10100-15400	2	1	OA (DPCU and BPIU), CC
34	Community Coordinator	0	7500-11900	1		
35	Office Assistant (DPCU & BPIU)	0	7500-11900	1		
	<b>Grand Total</b>	<b>794</b>				

Applications are invited from the eligible working BRLPS employees only.

The application must be submitted online for which form may be found application form on the link: <https://docs.google.com/forms/d/1FaZjJdPSE1m7i-xwATJnzFOBFWI53X4CbYqfLXwmRg0/edit> on or before 21st January 2019.

The selection would be done through a structured process, which will include:

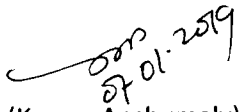
- a. **Shortlisting of Applications:** (For every position of BPM and above, 5 applications would be shortlisted (1:5, category wise). For every position below BPM, 3 applications (1:3, category wise) would be shortlisted.
- b. **Test:** **A.** Presentation, Applicants for the positions of the BPM & above will be given a topic to make and present a PPT. One hour would be given for preparing presentation and 15 minutes to present the same before the evaluation team.  
**B:** Write up: Applicants for the positions below the BPM will not have to make presentation; instead they will submit a one-page resume of their interview. Time for writing resume would be 15 minutes.
- c. **Personal Interview:** Applicable to all positions.
- d. **Final Result:** Merit list will include weightage of the marks obtained in all above mentioned process of (a) shortlisting (b) Test and (c) Personal Interview

Reservation policy of GOB would be applicable are requested to circulate this information to all concerned and facilitate that all eligible employees who are desirous are able to submit the application through the link provided above.

This letter must be displayed on the official notice of all DPCUs, BPIUs and SPMU.

In case any clarity is required please contact with Mr. Anand Shankar, SPM-HRD (9771478307) and Mr. Ritesh Kumar, PM-HRD (9771478335).

By the order of CEO

  
(Kumar Anshumaly)  
Director

Copy to:

1. Director/ OSD/PCs/ CFO/ AO
2. All SPMs/PMs/SFMs/AFMs, PS, PO
3. All Managers/TOs/IBCBs/FMs/BPMs/YPs
4. All Accountants, OAs, DA, IT Associates, PA cum Steno, SA, Project Associates